

CONSTITUTION FOR THE SPARTAN CHEERLEADERS

Article I- Name

Spartan Cheerleaders

Article II-Purpose

To promote and induce spirit at Case Western Reserve University while creating a campus community of Spartan pride

Article III-Membership

- A. Anyone wanting to join the sports club of Spartan cheerleaders is welcome to come to practices. The Spartan Cheerleaders will not discriminate due to race, religion, sex, color, age, sexual orientation, national origin, status as a veteran, gender identity, or handicap. An organizational meeting will be held at the beginning of each semester announcing the start of the season. Each member must obey the laws and regulations of the sports club manual and qualify to be in a sports club according to the guidelines set by the manual. Anyone who wishes to join must also assume financial responsibility for anything purchased that is not being returned to the University (e.g. shoes, bodysuit, briefs, and other items). Financial obligations will be made clear to each member at the beginning of the year.
- B. In order to be recognized as a full member of the Spartan Cheerleaders, a membership form must be on file and dues must be paid in full. The person must also attend team practices and all mandatory meetings.
- C. A full member of the Spartan Cheerleaders will have the privilege of performing at all home football and basketball games. The Spartan Cheerleaders may also perform at selected away games and other special events at the discretion of the officers and advisor. A cheerleader may not participate if the officers and advisor believe the person is unable to perform to the best of his or her ability. Members will be lent uniforms that are property of Case to use during the season. Members are responsible for these items and will be charged if they are damaged or not returned at the end of the season.

Article IV-Meetings

- A. All meetings will be organized by the officers and advisor. A set schedule will be made at the beginning of each semester based on the availabilities of the members and facilities. Separate times will be set for the cheer and dance portion and the stunting and tumbling portion of the practices. All practice times and days are subject to change but shall not exceed three days per week.
- B. All members are expected to be at all scheduled games and performances. Unapproved absences will be dealt with by the officers and advisor as they see fit.

- C. The president or vice-president shall call or electronically mail the member of the team in advance to hold a special meeting. Regular meetings will be announced by email. Anyone not able to attend a meeting is asked to call/email the president or vice-president to let them know ahead of time.

Article V-Executive Board

- A. The Spartan Cheerleaders shall have the offices of President, Vice-President, Secretary and Treasurer. The president has the main duties of organizing practices, keeping in contact with members, attending all sports club meetings and Sports Club Presidents' Council meetings, watching over the other officer of the club, and ensuring the overall well being of each of its members. The vice-president has the responsibility of keeping watch over the other officers while helping the president with his or her duties and attending all sports club meetings. The treasurer is expected to attend all sports club meetings while helping the president and vice-president with anything asked. The treasurer is also responsible for the budget and finances of the Spartan Cheerleaders and must keep a log of all transactions made. The secretary will be in charge of keeping the minutes at all meetings and placing a copy into the master binder as well as any duties that the president sees fit.
- B. The executive board must be comprised of undergraduate students.
- C. If the need arises, other positions, such as webmaster, equipment manager, and safety officer, may be created at the discretion of the current officers and advisor.
- D. When a vacancy occurs an election shall be held the election will be open to any active member of the club. An election will be held to fill whichever vacant position lies within the executive board.

ARTICLE VI- ELECTIONS

- A. The term of each officer shall last one full academic year. The new term will begin at the end of the spring semester and continue until the end of the following spring semester. The time between the elections and the end of the spring semester will serve as training period for new officers. The newly elected officers will serve alongside the current officers; however, all responsibilities are still held only by the current officer until the end of the spring semester. A person may hold office an unlimited number of times if re-elected to the position.
- B. In order to run for an officer position, the member must have at least a 90 percent attendance record for the previous semester. If it is the member's first semester on the squad and they would like to run for an officer position, then they need to have maintained a 90 percent attendance record for the current semesters. Extenuating circumstances may be exceptions to this rule and will be determined on a case by case basis by vote of the current officers.
- C. The members will be asked if anyone is interested in having an officer position. Nominations can occur in person or via email. Members may

nominate themselves or another club member. Nominations must be seconded. These nominating procedures must take place at least 48 hours before the elections.

- D. The nominees must submit a letter of intent to the current president. They also have the option to present their qualifications and goals in person before the election. If a nominee is not able to be present at the time of the election, he or she may submit a speech to be read by another member. Additionally, if a nominee is not able to attend the election, for an excused reason, the nominee may ask to move the date of the election. All elections will take place by secret ballot. If there is only one person running for the position, a secret ballot will still be used in the case that someone would like to write in a candidate. Elections must be held before March 25th. The ballot will be read by the advisor and current officers. The election for each position will be done separately and not all on one ballot.
- E. If a runoff is necessary, each candidate will be asked to give a short speech to the club and a re-vote will occur. If this still results in a tie, the advisor or coach will be a tie-breaking vote.
- F. The only form of campaigning allowed is that which is expressed in the letter of intent. Any other form of campaigning, by the candidates, is strictly prohibited. Any member caught campaigning will be subject to removal from the election by a vote from the current officers.

ARTICLE VII-FUNDS

- A. The club may receive gifts and donations from any person or company. After accepting these contributions, the officers will use them in the manner that they believe will most benefit the club. The club may ask for donations but only after being approved by the Intramural Director.
- B. Deposits will be placed into the Spartan Cheerleaders account from the CWRU Athletic Department.
- C. Any checks written to cover expenses of the club must be signed by the treasurer or the president and approved by the Intramural Director. Any purchases made without the approval of the Spartan Cheerleaders' officers and the Intramural Director will not be reimbursed.
- D. Club funds shall not be used to pay for non-approved expenditures as stated in the Sports Club manual.

ARTICLE VIII-AFFILIATIONS

The Spartan Cheerleaders have no affiliations other than the Case Western Reserve Community. The main focus of the club is, but not limited to, promoting crowd involvement at football games and men's and women's basketball games.

ARTICLE IX-ADVISOR

The advisor must agree to follow the rules and regulations set forth by the Sports Club Manual. The members of the squad shall nominate the advisor(s). The club shall then contact these persons and have the necessary paperwork handled. Advisors' responsibilities are laid out in the Sports Club Manual.

ARTICLE X-COACH/INSTRUCTOR

Any person interested in being a coach/instructor for the Spartan Cheerleaders is welcome and shall contact the President or Vice-President of the club. The president or Vice-President will discuss the matter with the members, and an interview will be held by the members if they feel the person is qualified. The coach/instructors' responsibilities and guidelines are set forth by the Sports Club Manual.

ARTICLE XI-RATIFICATION

All members shall be given a copy of the proposed constitution of the club, and each member shall initial a copy. This initialing will certify that each member has read and will abide by the rules set forth by the constitution of the Spartan Cheerleaders.

ARTICLE XII-AMENDMENTS

Any member wishing to make an amendment shall present his or her idea to the president and vice-president without fear of retribution for doing so; his or her idea shall be listened to with an open mind and then presented to the entire club. After hearing the proposal, the club shall vote on the amendment. If a tie occurs, the advisor shall make the final decision.

ARTILCE XIII-BYLAWS

- A. Each member of the Spartan Cheerleaders should maintain an attitude of Spartan Pride and enthusiasm, not only while practicing and performing, but throughout his or her daily life.
- B. The club shall be governed by a demerit system set up at the beginning of each year by the club officers in conjunction with the advisor. This system will establish the consequences for missing practices and games and will outline the guidelines and expectations the leadership has for the club.
- C. Workouts, other than the scheduled practices are recommended for the members of the squad